

St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 5th December, 2017 at 3.00p.m. in the college Mini Conference Hall.

Agenda :

- Strengthening Advance Pedagogy Activities.
- Internship Activity duration.
- Evaluation of Mentoring System.

Strengthening Advance Pedagogy Activities :

It was felt that there is a need to strengthen Advance Pedagogy Activities of the IVth semester. It was suggested that faculty should give demonstration lessons involving Innovative Pedagogy and in a workshop based session the students should be able to write a number of innovative lessons.

Internship Activity duration:

It was suggested by one the senior faculty that as per NCTE internship duration should be atleast 60 working days. In view of this it was decided to extend the Internship duration to 60 days.

Evaluation of Mentoring System :

The existing system of mentoring was discussed. It was suggested to make it flexible and mentors be available to students when they need and also to maintain confidentiality of the discussed issues.

The meeting ended with thank to all members.

Sd/-
Dr. Flosy D'Souza
IQAC Coordinator

Sd/-
Dr Sr Leonilla Menezes, A.C.
Principal

St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 22nd November, 2017 at 2.30p.m. in the college Mini Conference Hall.

Agenda :

- Planning for the celebration of Platinum Jubilee of the College.

Planning for the celebration of Platinum Jubilee of the College :

In view of the Platinum Jubilee year of the college a plan to action was discussed to be carried out from November 2017 to November 2018. Dr Flosy D'Souza was suggested as the co-ordinator of the Inaugural Programme and Dr. Vijaya Kumari as the convener of valedictory programme. The following activities were suggested to be undertaken in the jubilee year. The inaugural of Platinum Jubilee was decided to be done on the Gradation day of the year on 28th November 2017. The activities planned and the staff incharge were as follows :

- A programme or Seminar for Teacher Educators of Dakshina Kannada and Udupi districts – Dr. Vijaya Kumari S.N.
- A Seminar for the B.Ed. students of Mangalore University – Mrs. Laveena D'Sa
- A Seminar for teachers of co-operating and other schools – Mrs. Rose Kiran Pinto
- A talent day competitions for high school students – Sr. Dorothy D'Souza and Mrs. Sharmila Mascarenhas.

These programmes were to be planned by each faculty and executed effectively.

The meeting ended with thank to all members.

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St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 16th October, 2017 at 2.30p.m. in the college Mini Conference Hall.

Agenda :

- Visit to Destitute Homes to celebrate Christmas.
- Use of improved teaching strategies and undertake research based projects.

Visit to Destitute Homes to celebrate Christmas :

The committee felt that the Christmas programme must be given in a unique way to reach the poorest of the poor. The committee suggested a visit to destitute homes to celebrate Christmas this year. Two destitute home one at 'Snehalaya', Pavor the other at Nehru Nagar were identified. It was decided to train the students to give a Christmas programme and all the faculty will join groups in reaching the destitutes and to offer charity in terms of material or money. Dr Sr. Lenilla Menezes and Dr Sr Maria Myrtle took initiative to organize this visit.

Use of improved teaching strategies and undertake research based projects :

It was discussed that our students need to use innovative teaching strategies during their block teaching and hence it was decided to make sure of students using improved teaching strategies and also train them in undertaking research based projects as assignments.

The meeting ended with thank to all members.

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St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 13th September, 2017 at 2.30p.m. in the college Mini Conference Hall.

Agenda :

- Organization of Co-curricular Activities.
- Evaluation of practical examination, 2016 and suggestions.

Organization of Co-curricular Activities:

A number of co-curricular activities and celebrations are a part of the B.Ed. course. To provide opportunities to individuals and groups a number of competitions were to be planned and executed. It was decided to conduct the following competitions ; Bhagavadgeethe (solo), Vegetable Carving (solo), Eastern Singing (group), Poster Designing (group), Folk Dance (group). The criteria for each of the competition was developed. Individual staff were given responsibility to announce, organize the competition.

Evaluation of practical Examination :

The feedback of practical examination of the previous year was discussed. It was decided to avoid repetition of lessons. It was also decided to encourage students to use variety strategies in the lessons and to prepare and use good teaching aids.

The meeting ended with thank to all members.

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St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 22nd August, 2017 at 2.30p.m. in the college Mini Conference Hall.

Agenda :

- Selection of Optional Papers.
- Writing of Reflective Diary

Selection of Optional Papers :

It was observed that the majority of the students were opting for Physical Education as optional paper inspite of the skill and ability to undertake physical education activities. Hence, it was discussed and decided to conduct a skill test to select the students opting for Physical Education as an optional paper.

Writing of Reflective Diary :

It was discussed that the students do not write a reflective diary systematically. Hence, it was decided to enable the students to reflect on the planning, execution and follow up of every activity conducted and to write a reflective report on it. It was decided to evolve a criteria to asses the reflective diary. Inorder to maintain uniformity it was suggested that the students could write the reflective diary in 100 pages ruled king size not book.

The meeting ended with thank to all members.

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St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 2nd June, 2017 at 3.20p.m. in the college Mini Conference Hall.

Agenda :

- Celebration of International Yoga Day.
- Practice teaching Assessment of lessons.

Celebration of International Yoga Day :

It was decided to celebrate this day on June 21st, 2017 in the college conference hall. The Physical Educator briefed about the planning done to celebrate the day. All the students were expected to take part in performing simple yogic exercises. A talk was to be organised on the 'health benefits' of yoga. All the faculty were invited to be a part of this programme and encourage the students to make yoga practices in their daily schedule of activities.

Practice teaching Assessment of lessons:

The Assessment of lessons during practice-in-teaching was discussed. It was suggested that I we have a separate mentors assessment, then mentors will show interest in the observation and valuing of lessons and will be able to give better feedback to students. In view of this it was decided to give 7 Mentor Assessment sheets and 7 Supervisors Assessment sheets during block teaching on trial basis.

The meeting ended with thank to all members.

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St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 5th May, 2017 at 3.30p.m. in the college Mini Conference Hall.

Agenda :

- College Magazine.
- Quality Assurance of Activities.

College Magazine:

The planning committee put forwarded the activities of collecting articles from students. It was suggested to encouraged more students to write articles in English or Kannada to be published in the magazine. It was discussed the faculty should give orientation to students regarding the articles to be written and the forward of submission.

Quality Assurance of Activities :

It was suggested that the activities of the students should go through a quality check. It was discussed it would be better to invite an extended to evaluate the activities and provide suggestions. It was decided to put up and exhibition once a year of all the activities and

teaching aids prepared throughout the year. The exhibition could be a learning experience to staff and students to appreciate the work and also to invite suggestions from experienced faculty and the external to enhance the academic quality of the Institution.

The meeting ended with thank to all members.

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St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 4th April, 2017 at 3.00p.m. in the college Mini Conference Hall.

Agenda :

- Modification of the syllabus (4th Semester)
- Internship Activities.

Modification of the syllabus (4th Semester) :

Dr. Mrs. Flosy D'Souza briefed about the changes made by the Mangalore University syllabus of the 4th semester. The topics to be included and excluded were discussed. The types of assignments to be given were listed and it was requested to provide authentic web references to students related to the topics in the syllabus. The changes were to be made within the stipulated time to be put forward to the BOS and Academic Council for approval of the same.

Internship Activities :

The Internship activities, marks allotted, evaluation pattern, viva voce procedure followed by Mangalore University were put forward by Dr Flosy D'Souza. The faculty discussed at length and listed the activities to be undertaken by our students and the report to be submitted for Internal Assessment.

The meeting ended with thank to all members.

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St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 24th March, 2017 at 3.30p.m. in the college Mini Conference Hall.

Agenda :

- Mother Josephine Memorial Lecturer 2017
- Internship Activities.

Mother Josephine Memorial Lecturer 2017 :

It was decided to have the Memorial Lecture on the 25th March 2017. Dr. Anish to be invited to given a lecture on 'Joy of Learning'. It was expressed that this topic could be of interest to all teachers and there was a possibility of Alumnae attending the lecture in large numbers.

Internship Activities :

It was discussed that student teachers should be given choice to select the school for internship keeping in view the flexibility and financial constraints.

The following activities were suggested to enrich the Internship Programme. Atleast a few mentor lesson observation in each Pedagogy, visits to BOE office, CTE. Visit to different types of schools based on feasibility including Jawaharlal Nehru Schools, Special Schools, Morarji Desia Schools, Kendriya Vidhyalaya, Navodaya Vidhyalayas and the like. The students were expected to observe the functioning of such schools and write a report to be submitted for assessment of Internship activities.

The meeting ended with thank to all members.

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St. Ann's College of Education (Autonomous), Mangaluru

Proceedings of the IQAC meeting held on 28th February, 2017 at 3.20p.m. in the college Mini Conference Hall.

Agenda :

- Organization of National Conference.
- Modification of the syllabus

Organization of National Conference :

The committee decided to invite Dr. Lokesh M., Registrar, Mangalore University to inaugurate the conference. Conference duties were allotted and the support of staff and students were requested to take care of delegates.

Modification of the syllabus :

It staff members presented the modification required in the first year B.Ed. syllabus. It was discussed, changes were suggested and it was decided to do the changes before the 10th of March to be put in the Board of Studies and Academic Council for approval.

The meeting ended with thank to all members.

Sd/-

Dr. Flosy D'Souza
IQAC Coordinator

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Principal