



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ST. ANN'S COLLEGE OF EDUCATION(AUTONOMOUS)
Name of the head of the Institution		Dr Sr Leonilla Menezes A.C.
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08242427360
Mobile no.		9449526312
Registered Email		stannsedn@dataone.in
Alternate Email		stannscollegeedn@gmail.com
Address		Opp. Head Post Office Rosario Church Road Pandeshwar
City/Town		Mangaluru
State/UT		Karnataka
Pincode		575001

<b>2. Institutional Status</b>																									
Autonomous Status (Provide date of Conformant of Autonomous Status)	22-May-2017																								
Type of Institution	Women																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Sr Dorothy D Souza A C																								
Phone no/Alternate Phone no.	08242427360																								
Mobile no.	8971680260																								
Registered Email	stanssedn@dataone.in																								
Alternate Email	mdorothyac@gmail.com																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.stanscollege.net">http://www.stanscollege.net</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.stanscollege.net">http://www.stanscollege.net</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.63</td> <td>2009</td> <td>31-Dec-2009</td> <td>30-Dec-2014</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.71</td> <td>2014</td> <td>10-Dec-2014</td> <td>09-Dec-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.63	2009	31-Dec-2009	30-Dec-2014	3	A	3.71	2014	10-Dec-2014	09-Dec-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
2	A	3.63	2009	31-Dec-2009	30-Dec-2014																				
3	A	3.71	2014	10-Dec-2014	09-Dec-2019																				
<b>6. Date of Establishment of IQAC</b>	25-Oct-2012																								
<b>7. Internal Quality Assurance System</b>																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration			Number of participants/ beneficiaries																					

Celebration of Christmas as an Extension and Service Learning Activity with the poor by visiting	08-Dec-2017 01	400
Workshop on Constructivist Teaching Methods and Content Enrichment	02-Feb-2018 01	60
Workshop on Innovations in Curriculum Transactions	20-Mar-2018 01	200
Workshop on Challenges and Issues of Teacher Education and Professional Development	10-Apr-2018 01	125
Prathibhothsva	31-Aug-2018 01	250
Sports Meet was organised to inculcate leadership abilities, citizenship values, character virtues and acquire training in sports activities	01-Oct-2018 01	600

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Identifying resource persons among the alumnae of the college to enhance the quality of teacher education. ? Establishing scholarships to render economic support to needy and meritorious students. ? Providing additional input to newly joined faculty to enhance their professional competencies. ? Providing guidance and support to faculty members and research scholars to prepare and publish research papers. ? Guiding the outgoing teacher trainees at UG and PG level to answer TET, NET and KSET examinations.

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## 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organizing structured feedback sessions based on reflective teaching	Structured feedback sessions organised based on reflective teaching helped the students teachers to strengthen their teaching skills
• Training student teachers on maintaining Reflective Journal	Maintaining Reflective Journal helped them to develop thinking skills.
• Expository writing to enhance language competencies of student teachers	Most of the students have improved their language and communication skills.
• Strengthening Library reference skills in staff and students	Students have been spending quality time in the library outside the class hours doing reference work to prepare their assignments.
• Strengthening ICT based teaching-learning skills in staff and students	ICT based skills of staff and students have been strengthened. ICT has been integrated in teaching and learning
• Strengthening scholarship funds through Alumnae Association	Additional scholarships have been established to support the economically needy students
• Experiential Learning through subject based field trips	Subject based field trips increased the experiential knowledge of the students
Organising Service Learning activities in rural areas	Service learning programmes have developed social skills in staff and students such as caring for the environment and socially and economically backward people etc.
Undertaking more research projects	The postgraduate students and staff members have undertaken research projects and have published research papers in National and International Journals. - The outgoing students teachers have secured good teaching jobs.

• Strengthening Constructive approach in teaching-learning	Faculty have been using creative strategies for teaching learning
• Video recording of Micro teaching lessons of student teachers followed by constructive peer feedback and self reflection	Recorded feed back has helped the students to strengthen their teaching learning skills.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
BOS, Academic Council	05-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	10-Dec-2014
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	22-Feb-2018
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Accounting, Admission, Salary, Evaluation system are managed through MIS
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### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Design and Development**

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	BEDCBCS 1.1 to BEDCBCS 4.6		18/07/2019
MEd	MEH401 to MEH553(A)		18/07/2019

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction

No Data Entered/Not Applicable !!!

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd		28/02/2018
MEd		17/08/2018

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Life Skills Education	20/01/2018	96

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd		46
MEd		5

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
Curricular feedback obtained by the stakeholders is compiled. Analysis of this feedback is done by the principal and suggestions to incorporate the feedback in the curricular are presented by the principal during the institutional planning. The same is discussed and reviewed by the faculty members with respect to different curricular aspects. Based on the discussion and decision taken in the staff meeting required changes are made in the curriculum based on the feedback and future courses are planned accordingly. The changed curriculum is presented to experts for validation. Validated curriculum is analysed further and is finalised by the faculty. Suitable measures are taken to implement the changes.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd		50	75	50
MEd		50	15	11
PhD or DPhil		0	0	0

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	11	0	0	10

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	99	7	7	7

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The B.Ed. students are divided into groups every year and each staff is assigned a group, who serves as a mentor. The mentor teacher orients the student teachers towards the objectives and curriculum of the B.Ed. course. Continuous guidance and support along with constructive feedback is provided. The mentor teacher assists the students to cope up with the training programme with appropriate guidance in relation to the vision and mission of the college. The students are trained to write a reflective diary on a daily basis. The mentor teachers meet their respective students of the group on a regular basis and are provided with academic guidance and moral support. Input in groups as well as individual counselling and guidance is provided as per the needs of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
111	10	1:11

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	8	3	2	4

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	57	100

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.stannscollge.net>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BEd		108	108	98

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.stannscollge.net>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

4

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the	Name of the award	Date of award	Awarding agency
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	fellowship			
<b>No Data Entered/Not Applicable !!!</b>				

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1	UBCHEA	582000	582000
Major Projects	1	UGC	57500	20000
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3.2.2 – The institution provides seed money to its teachers for research,

1
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### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Excellency Award for Green Initiatives	St. Ann's College of Education	Karnataka State Pollution Control Board	28/07/2018	Best Green Initiatives in First Grade Colleges Sector

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					

### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Ph.D. in Education	6

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	12	0

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	24
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
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**No Data Entered/Not Applicable !!!**

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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**No Data Entered/Not Applicable !!!**

No file uploaded.

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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**No Data Entered/Not Applicable !!!**

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	5	10	14
Presented papers	4	3	0	0
Resource persons	0	2	10	10

### 3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
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**No Data Entered/Not Applicable !!!**

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Education	Projects sanctioned by DSERT Government of Karnataka	DIET	0	10

### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Reaching the unreached	Home for the Destitutes - Snehalaya and Home for the Aged and Destitutes, Paschim Rehabilittion Centre, Ullal, Mangalore	10	100
Sports Meet to Rural Schools	Urdu School, Thota Bengare, Kasaba Bengre and St. Ann's Higher Primary School	10	100
Service Learning Activity - Reaching the Specially Challenged	St. Agnes Special School, Mangaluru	10	100
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Ph.D. Thesis Adjudication of various Universities	Dr Leonilla Menezes, A.C. Dr. Vijaya Kumari S.N. Dr. Flosy C. R. D'Souza	0	0
Conducting Ph.D. Viva Voce Examination	Dr Leonilla Menezes, A.C. Dr. Flosy C. R. D'Souza	0	0
BOS and BOE Members of various universities	Dr Leonilla Menezes, A.C. Dr. Vijaya Kumari S.N. Dr. Flosy C. R. D'Souza	0	0
IQAC Committee members for health sciences	Dr. Flosy C. R. D'Souza	0	0
Undertaking	Undertaking	0	1

Research Projects DIET	Research Projects - DIET	
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Padua College of Commerce and Management Mangaluru	21/03/2019	Scholarly Exchange and Collaboration	102
No file uploaded.			

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	5000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing

##### **4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easylib Software	Fully	4.3.3	2014

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing									
Added									
Total									
<b>No Data Entered/Not Applicable !!!</b>									

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>No Data Entered/Not Applicable !!!</b>
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<b>No Data Entered/Not Applicable !!!</b>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Mother Veronica Scholarship and Late Sister Inette Lobo Scholarship	17	90000
Financial Support from Other Sources			
a) National	SC/ST	13	90120

b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	13/03/2018	98	Faculty of the College
Mentoring	05/03/2018	98	Faculty of the College
Soft Skill Development	02/03/2018	98	Faculty of the College
Remedial Coaching	19/06/2018	98	Alumni Association
Personal Counselling	03/09/2018	98	Mangala Jyothi Diocesan Catechetical Centre (DBCLC), Mangaluru
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Orientation in Career Opportunities	98	98	40	98
2018	Workshop on Guidance and Counselling	98	98	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Carmel School (CBSE),	46	2	20	46	40

Mangaluru, Ryan International School, Mount Carmel Central School, St. Agnes School (CBSE), Gonzaga School (CBSE), St. Mary's High School, Carmel School (CBSE), Moodbidri, St. Dominic School (CBSE), Bellore					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	4	B. Ed	Education	Mangalore University, Goa University, St. Agnes College, (Autonomous)	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Prathibhotsava	Secondary School School	180

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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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Sports

Cultural

No Data Entered/Not Applicable !!!

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a vibrant student council which consists of a student president and student vicepresident and student representatives for each pedagogy. The college cabinet was inaugurated during the week of the academic year, wherein the Principal administered the oath to abide by the rules and regulations of the college and to assist the staff concerning academic matters. Along with the staff members competitions and other activities such as guest lectures, seminars, quiz, interschool competitions etc are planned and organised. They are also the student representatives for various bodies such as AntiRagging Cell, Job Placement Cell, Sexual Harassment Prevention Cell, Student Welfare Cell, Library Committee, Grievance Cell, and Equal Opportunity Cell etc. They attend the meetings of these cells and give their valuable suggestions. They represent the views and problems of students and seek solutions for the same. They demonstrate their leadership skills in various ways throughout the academic year.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

3629

5.4.3 – Alumni contribution during the year (in Rupees) :

42000

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association is a vibrant body in the college. It has 3629 life members, among which 04 are benefactor Life members and 20 are Sponsor Life members. The College is proud of the outstanding achievements of many of its past students and is appreciative of being role models to the current generation. The Alumnae of our College offers all former students an enduring point of contact with the College, with old friends, former classmates and staff. The Alumni Association organises annual Mother Josephine Memorial Lecture to bring our alumnae together. The Alumni Executive Committee meeting is held once a year to plan the activities for the year. The general body meeting of the Alumnae Association is held every year, where annual report and audited financial statement is read out, games are conducted followed by fellowship meal. The Spirit of Alumni continues to be very strong with every event a great success. To achieve this purpose, it has conducted the following workshops for the B. Ed students on "Teaching Strategies in English" by Mrs. Anitha Gomes, Graduate Assistant, St. Mary's High School. A guest Lecture on 'Career Orientation' was delivered by Mrs. Sumangala Nayak, Lecturer, DIET. Mother Josephine Memorial Lecture on 'Education : The True Empowerment' by Prof. Nivedita Mirazkar, Soft Skill Trainer. The Alumni Association has founded awards, prizes and scholarships for the toppers in B. Ed and M. Ed examinations. The alumnae also serve the institution as resource persons for demonstration lessons, Practice Teaching Supervisors, External Examiners for practical exams, Internship Supervisors, judges for competitions and providing Job Placement to our outgoing students.



## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Staff members serve as Resource Persons to disseminate knowledge and expertise in the seminars, workshops organised by the college Staff members are given opportunity to serve as resource persons conducted by the College to disseminate their knowledge and expertise in the seminars and workshops. This year four seminars were conducted in which our staff members were resource persons. They also took the responsibility to organize and coordinate the seminars and arranged for other resource persons. • Organisation of field trips Staff members organize fieldtrips for students in consultation with the Principal and Management. The first year and second year B.Ed. Students were taken separately for field visits on two days and were given an opportunity for exposure. Staff members accompanied the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Syllabi are periodically reviewed and revised as per the guidelines for Autonomous Colleges. Brain storming sessions are held at specific meetings to decide the inclusion of content, methods and strategies of the curriculum. Need based courses are implemented and workshops, seminars and guest lectures are organized in order to meet the needs of the profession.
Teaching and Learning	Interactive Boards and Constructive Pedagogy are used in the teaching learning process. Students are taught to prepare and present Innovate lesson plans using ICT tools. Emphasis is given to selfstudy and discovery approach to learning. Collaborative learning strategies, team teaching, cooperative learning and active learning strategies and strategies for technological skill development are used. Leadership building strategies are also used. Paper presentation skill development is enhanced through seminar presentations. Personality development activities are organized. Creative thinking and writing strategies, Reflective thinking exercises, Language across the curriculum activities, Fine arts and performing art activities are conducted.
Examination and Evaluation	Selfevaluation strategies are used to

enhance student reflection. Evaluation of teaching performance is done periodically. Emphasis is laid on peer evaluation for formative assessment. Students are trained in implementation of Continuous Comprehensive Evaluation (CCE) in schools. Computer Assisted Assessment and Choice Based Credit System are used in the Assessment of students. Reflective practices are also used in assessment. Examinations are conducted periodically as per the norms and requirements of the University.

Research and Development

Library enrichment related to research tools, journals, reference books and online networking is given priority. Infrastructure is upgraded with more computers with online faculty to enhance research activities. Staff members are encouraged to carry out minor and major research projects funded by UGC and UBCHEA. Training programmes are conducted to enhance the research skills of staff and students. PG students are encouraged to participate in the open Ph.D. viva voce. Research Articles by staff and Ph.D. research scholars are contributed in Peer reviewed journals. Staff and students are encouraged to participate in National and International conference and present research based papers.

Library, ICT and Physical Infrastructure / Instrumentation

A library committee is constituted and periodic meetings are held of the same to evaluate and improve the working of the Library. Library is upgraded from time to time. Students who utilize the library facilities well are identified every year and are felicitated. A number of frequently used books are bought for the library. Electronic catalogue of books and electronic index of journal articles are increasingly used by students. ICT infrastructure is made available in the library which includes computers, printers and internet facility. INFLIBNET is made available to staff and students.

Human Resource Management

Staff members are provided opportunity to serve as Resource Persons in various seminars, workshops and conferences organized by the College and in the leading services outside the college. Staff members are encouraged to take up projects individually and in groups by different funding agencies like UGC,

	UNESCO, DSERT and UBCHEA. College provides financial assistance to share and gain knowledge through travel and interactions. Staff members are also encouraged to write articles for different journals published by the college and also in reputed peer reviewed journals both National and International Journals.
Industry Interaction / Collaboration	Every year we interact with nine cooperative schools and about 50 Internship Schools. Most of our students are immediately absorbed by these schools. 'Job Placement Cell' displays the advertisement and request letters for jobs sent by various schools in and around the country. Campus interviews are held in the College for Job Placement of our students. College Newsletter and Website are also use to find links with other institutions.
Admission of Students	Admission procedure is done online as per the regulations and eligibility criteria of the NCTE, Government and University.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The entire examination of the institution is done using the specially designed examination software. Marks cards are issued through the software.

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

#### 6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Innovations in		20/03/2018	20/03/2018	10	0

	Curriculum Transactions					
2018	Challenges and Issues of Teacher Education and Professional Development		10/04/2018	10/04/2018	10	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Orientation Programme	1	10/07/2018	07/08/2018	27
UGC Sponsored Orientation Programme	1	03/01/2019	31/01/2019	27
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers' Benefit Fund	Provident Fund, ESI and Gratuity	Students' Welfare Fund, Scholarships, Freeships and Interest free Loan

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Institution conducts Internal Audit twice a year in accordance with auditing standards generally accepted in India. One is Interim Audit and Final Audit. Interim Audit is done in January and the Final Audit is done in May. All the Account books and vouchers are checked and maintained upto date. Audit Report has also been given and suggestions given are accepted and implemented promptly. This year the external financial Audit has not been conducted.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
UBCHEA	582000	A Skill Training Programme for Young Faculty of the College in the Context of Major

No file uploaded.

6.4.3 – Total corpus fund generated

1200000

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The Apostolic Carmel Education Society	No	
Administrative	Yes	The Apostolic Carmel Education Society	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Celebration of Christmas as an Extension and Service Learning Activity with the poor by visiting 'Snehalaya' - Home for the Poor and	05/11/2018	08/12/2018	08/12/2018	50

	Destitute, Pavor and Paschim Reha bilitation Centre for the Destitute, Nehrunagar				
2018	Workshop on Constructivi st Teaching Methods and Content Enrichment	04/01/2018	02/02/2018	02/02/2018	30
2018	Workshop on Innovations in Curriculum Transactions	12/01/2018	20/03/2018	20/03/2018	25
2018	Workshop on Challenges and Issues of Teacher Education and Professional Development	10/01/2018	10/04/2018	10/04/2018	25
2018	Prathibhoths va - 2018 an Inter School Competition was organised with a key motive of providing a forum for exchange of experiences, best practices and ideas related to various teaching models.	27/04/2018	31/08/2018	31/08/2018	180
2018	Sports Meet was organised to inculcate leadership abilities, citizenship values, character virtues and	27/04/2018	01/10/2018	01/10/2018	250

acquire  
training in  
sports  
activities

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on women empowerment Talk on 'Education : The True Empowerment'	09/03/2018	23/02/2019	300	52

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10KV / month

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	60
Special skill development for differently abled students	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Memorandum and rules and regulations of the Apostolic Carmel Educational Society Karnataka	30/07/2018	<ul style="list-style-type: none"> <li>Facilitating Education of the girls and women of all kinds in educational, social and other sectors</li> <li>Promoting advancement of educational activities , initiating various outreach programmes and supporting women irrespective of caste,</li> </ul>

		<p>race, creed or social status • Useful knowledge and information is provided and displayed through periodicals, books, lectures, journals, films, pictures</p> <p>Classes, lectures, conferences, workshops and competitions are constantly conducted for updating knowledge • Financial assistance, scholarships, interest free loans are provided for the weaker masses • Time to time alterations and constructions of buildings, maintenance of furniture, equipments, apparatus, appliances are looked after.</p>
Service rules and conditions for the Management Staff	30/07/2018	<p>Facilitating Education of the girls and women of all kinds in educational, social and other sectors</p> <p>• Promoting advancement of educational activities, initiating various outreach programmes and supporting women irrespective of caste, race, creed or social status • Useful knowledge and information is provided and displayed through periodicals, books, lectures, journals, films, pictures • Classes, lectures, conferences, workshops and competitions are constantly conducted for updating knowledge • Financial assistance, scholarships, interest free loans are provided for the weaker masses • Time to time alterations and constructions of buildings, maintenance of furniture, equipments, apparatus, appliances are looked after.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Dr. Ambedkar Jayanthi Programme	15/04/2018	15/04/2018	150
Teacher's Day	05/09/2018	05/09/2018	150
150th Birth Anniversary of Mahatma Gandhi Celebration	27/09/2018	27/09/2018	150
Peace day	03/02/2018	03/02/2018	150
International Yoga day	21/06/2018	21/06/2018	150
World Environmental day	05/06/2018	05/06/2018	150
International Women's day	09/03/2018	09/03/2018	150
Electoral Literacy campaign	25/10/2018	25/10/2018	150
Sadhbavana Divas	27/08/2018	27/08/2018	150
Swami Vivekananda Birthday Celebration	05/02/2018	05/02/2018	150

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Solar energy used in the College Campus
- Large classrooms with wide ventilations
- Minimum consumption of electrical power
- Segregation of waste and maintenance of vermicomposting pit
- Traditional lighting system replace with CFL lights
- Use of mobile phones is restricted during working hours
- Use of plastic is discouraged
- Water is reused
- Flowers and plant garden is maintained by the staff and students
- Students clean the college campus regularly.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link First Best Practice - Empowerment of Women The college as a premier educational institution caters for the needs and education of women teachers and has been and continues to be the leading institution of Women's Higher Education with its constant progress and excellence. More than 90 of the total student strength constitutes women teacher educators both in the B.Ed and M.Ed level. Most of the student teachers come from very remote areas either are first generation learners or suffer conditions of illiteracy or any other economic disparities. The College has undertaken several responsibilities and programmes for the upliftment of women and thus focusing on the education of women. To highlight them are:

- Each staff is a mentor having ten students under them. Discussions on personal problems or specific issues are brought to the notice of the mentor
- Awareness programmes on various gender roles, family life education, value education and many more are conducted to enable the students to be confident and autonomous learners
- Different cells such as IQAC (Internal Quality Assessment Cell), Anti Ragging Cell, Prevention of Sexual Harassment Cell and Grievance Cell. All these work for monitoring the progress in the individual or any other related problems or activities.
- Involving social activists and Government and non Government officials to enlighten the students on human rights and fundamental

freedom for equal rights and opportunities. • Organizing debates and discussions on gender equality especially during club activities to enable the students to realize gender sensitization roles in family and society. • Conducting seminars and special sessions on ragging, eve-teasing and dowry system to expose the illeffects of the evils during special occasions. • Special Training provided for the development of vocational and technical skills among the women students by providing special training through SUPW and EPC activities • Extending financial assistance to the deserving poor women students through collection of funds and scholarships to pursue their education. The practical aspect of this area was concerned as the college undertook a number of programmes during the academic year. The various cells and committees work for the progress of the women teachers. Each cell and committee is headed by a coordinator (staff member) followed by three B.Ed and Three M.Ed students as representatives and few students. The Coordinator and the members of each committee meet twice a month and discuss about any issues brought to light or decide the conduct of awareness sessions during leisure hours in sensitizing the girls to know more about different issues associated with their male counterparts. an annual action plan for organizing various awareness prog

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.stannscollge.net>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• With the mission of the College as empowerment women especially of the rural areas and a vision of creating well balanced personalities through value based and focus on professional development, the college has both B.Ed and M.Ed courses. Both the courses have specialised papers focusing on the empowerment of women as well as value added and career oriented topics. Teaching these subjects, the faculty focus on promoting the core values of justice, freedom, sincerity, truth and joy. The College prioritises education of underprivileged women specially those coming from remote and rural areas to empower them. To fulfil this, an active role is played by the Management, Principal, staff and students in the College. Special Initiatives to women empower students specially from rural areas are: • Remedial classes for students who cannot cope up with the different subjects and for whom language is a barrier by pairing with advanced learners, peer tutoring and support. • Coaching classes for competitive exams in KSET, NET, TET • Financial aids through scholarships , funds and interest free loans • Hostel facility offered • Communicative English course to improve English language • ICT based education with having a thorough knowledge of MS Office Skills • ICT based Applications including higher order MS Office and topics that leverage digital technology • Course on life skills education • Training in yoga • Awareness and training in gender issues • Teachers helping students with their contributions either in kind or cash • Sustainable development of Matter Earth, Human Resources through 'Learning by doing' and 'Learning through Project method.' The institution stresses on thrust areas by organising outreach programmes and focusing on action plans that inculcates in its students an awareness of the value of a holistic education and empathy for the less privileged sections of society. • The social service activities are frequently conducted by organising NSS and other outreach programmes. • Rallies during any kind of disasters and awareness rallies on road safety, gender issues and health issues are also taken care. • The College takes charge to collect funds, clothes or any kind of relief material to places suffering from natural calamities during the year. The

students take charge in collection of funds from various sources. • Soft skill training that complements interpersonal skills is also a part of the curriculum. • The B.Ed students are guided to undertake skill based and practical oriented assignments and research projects related to learning backwardness, rural poor, empowerment of SC/St, tribal culture, Child's rights, human rights, educational and social backwardness. • Monetary help and fee concession, personal and academic counselling, alternative teaching facilities such as choice of internship schools , practice teaching, assignments for various subjects is also provided. • Activities associated with NGOs is another unique feature which is a powerful catalyst for social transformation. The rural students are benefitted with financial sources and other projects for support in education. • Field trips, training in SUPW activities, theatre and Art, spiritual orientation programmes strengthen the formation of

Provide the weblink of the institution

<http://www.stannscollge.net>

### **8.Future Plans of Actions for Next Academic Year**

The future plan of action for the academic year 2019 - 20 is as following: • Conducting academic programmes that suit all sections of society especially the marginalised groups among the students. • The importance of outreach programmes are to be strengthened and lot of practical exposure to be provided to the students to work in the community and understand their diversified needs of the society. • Research and extension to be enhanced and give more scope for higher education by strengthening the research skills among the students. • To provide infrastructure facilities and also the number of computers for students. • To publish results of examinations through the examination software and making it student friendly. • Advancements in publishing news on public domains and uploading important events on the web. • To strengthen the connection among the stakeholders like, students, teachers, parents, employer, alumnae etc. • To ensure 100 utilization of the College resources and activities. • The College calendar gives details of the academic events throughout the academic year • To use constructive methods in the teaching learning process. • To support the student teachers in professional courses and meritorious students • To address student grievances through the working of various committees. • To conduct greater numbers of seminars and workshops of National and International importance at our campus. • To arrange special programs for teaching/nonteaching staff. • To enrich ecofriendly environment and conduct various programmes to promote sustainable development. • To strengthen National and International linkages. • To strengthen alumni participation and involve the Alumnae in various activities of the College.